EVALUATION FORM

Grant Number:

As a Trust, we are vitally interested in whether our funding of your project made a difference to the people you serve. Please be frank in your answers to the following questions and do remember to send us a copy of your **latest accounts**, **annual report** and a **recent bank statement** with this form. Please do share photographs or videos with us, but only if you have permission from those in them to be used as we will assume that we can use them publicly e.g. on our website. We encourage you to anonymise any personal information unless you have the necessary permission to share it. Thank you!

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| Organisation:  |
| Contact name and role:  |

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| **WHAT YOU DID** – we know that sometimes unplanned events can steer you off course. Please tell us about any changes you had to make to the programme from your original plan, including to the budget. What happened, what did you do about it and what effect did it have on the programme? |

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| **QUALITY** – how do you know your project was delivered to a high standard? Please include any supporting evidence including evaluations from young people, observations from staff and/or third parties and sector wide research on standards in practice in your field.Describe the medium to long term benefits you believe the project contributes to for the people you have worked with. |

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| **WHO YOU WORKED WITH** – w*e ask these questions to try and make sure our funding reaches all children and young people that need it, so providing us with this information ensures we can understand the extent to which we are achieving that.* How many children and young people did you work with in the following age groups. Please include all that are applicable. Please provide the total number followed by age ranges below.0-5 years old - includes conception to birth:6-11 years old:12-18 years old:19-25 years old:**TOTAL:** |
| What genders did the young people accessing the project identify as (please use actual numbers, not percentages)? |
| If applicable, how many parents or carers have you worked with? |

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| **LEARNING** – what have you learned from planning and delivering this project? Please reflect on what you thought the needs and assets of beneficiaries were at the beginning and how you recruited for and planned the programme. Were the young people as you expected? What else did they need/want/bring? How will future iterations of the programme differ as a result of your learning?What does success for a young person engaging with your programme look like?Consider how/what will enable them to move on from the programme. Will they need other support? What will they be able to do at the end which they couldn't at the start? |

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| **FEEDBACK** – please let us know how we can improve our systems and processes as a funderAre there any other comments you'd like to make? |

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| Form completed by:  | Date:  |

*Thank you for taking the time to fill in this form. Please e-mail it to us at* *kevin@fcsct.org.uk* *or by post to:* Kevin Goodall, Grants & Development Officer, Francis C Scott Charitable Trust

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